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|  | **Course Number, Title and Faculty Leader** | |
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| **Content** | Program summary |  |
| Program goals |  |
| Program objectives |  |
| Syllabus |  |
| Assignments |  |
| **Site** | Location’s relationship to course content & objectives |  |
| Proposed itinerary |  |
| **Logistics** | Third party provider |  |
| Teaching facilities |  |
| Number of participants |  |
| Housing |  |
| Meals |  |
| Excursions |  |
| Transportation |  |
| **Prep** | Student preparation |  |
| Pre-departure orientation(s) |  |
| **Budget** | Budget |  |
| **Notes** |  |  |