STEPS TO STUDY

USC
A U S T R A L I A

A guide to studying abroad at USC.
If you have any questions email us at **study@usc.edu.au**

#		USC International	Your Institution	Student
1	The student completes the USC Study Abroad application form[1] and selects USC courses[2].	☐	☐	☑
2	Your Institution submits the application and following supporting documents to USC International via **study@usc.edu.au**: completed application form, scanned copy of official transcript, passport and evidence of English proficiency (if not first language). **PLEASE NOTE:** USC International will accept an unofficial transcript provided it is sent via your Institution verifying that the grades reflected on the unofficial transcript are correct. Passports are preferred however not necessary to submit an application.	☐	☑	☐
3	USC International will assess the application and make an offer accordingly. The offer will be sent to the student via email and your Institution will be copied in.	☑	☐	☐
4	USC International will assess the student's eligibility for their chosen courses. The outcome will be sent to the student via email and your Institution will be copied in.	☑	☐	☐
5	The student can accept their offer via the online payment system, following the steps on the acceptance page of their Letter of Offer.	☐	☐	☑
6	Once the tuition payment and acceptance have been received, USC International will email the Confirmation of Enrolment (COE) and USC Central login details to the student and your Institution will be copied in.	☑	☐	☐
7	The student can apply for their Student visa and enrol in their courses on USC Central (provided course enrolment is open at time of acceptance). Open enrolment dates are provided with the login details.	☐	☐	☑
8	The student needs to organise accommodation, airport transfers and flights to Australia[3].	☐	☐	☑

[1] Application form: www.usc.edu.au/internationalforms
[2] USC course list: www.usc.edu.au/SAcourses
[3] Accommodation and airport transfers: www.usc.edu.au/international-accommodation